



WAYNE STATE UNIVERSITY

C2 Pipeline Program Check Request/Payable Request Form

2020/21 Program Year

Requester Name Phone

Date Amount: Purchase Order

Check Request Date Needed if Check Request Pro-Card Purchase Pre-Pay Check (state reason below) In Direct (146013)

Staff Reimbursement IRB Wayne Buy Purchase Travel Wayne General Acct (221844)

Name

Address/ Web Site:

City State Zip

Attention

Reference/Order/Confirmation/Invoice #

Index # 370593 (J) Amount Account Site/Program Multiple
Ecorse, Oak Park, Eastpointe, DCP

Index #370594 (K) Amount Account Site/Program Multiple
Centerline, Fitzgerald, Lincoln, Warren Woods Tower, River Rouge

Index #370595 (L-1) Amount Account Site/Program Multiple
University, MI Collegiate, Durant, Waterford Mott, Southfield A&T

Index #370596 (L-2) Amount Account Site/Program Multiple
PAE, South Lake, Clintondale, Frontier International, Warren Mott

Index #370597 (L-3) Amount Account Site/Program Multiple
Denby, King, Pershing, Cody, Marygrove

Detailed Description Including Splits and Amounts

Person Submitting Date

Supervisor Signature Date Approved Denied

PI/Project Director Date Approved Denied

Comments

Supporting Documentation such as Invoices, Expense Reports, Lesson Plans, or Contracts must be attached to this request. If shipment is already received, then packing slip must be attached. Be sure to sign invoice pages. If this is for a contract, then ensure that the contractor (if applicable) has a W-9 on file.