



C² Pipeline Program Wide Advisory Board

Purpose: To advise, act as a strategic thought leader, collaborator and catalyst for action and assist with the leadership and general promotion of Wayne State University, College of Nursing C² Pipeline Program so as to support the program's mission and goals.

Mission: The mission of the Wayne State University's, College of Nursing, C² Pipeline is to provide an out of school time College/Career Ready program that incorporates S.T.E.M. in a project based, hands on learning environment with a focus on Health Careers, that enhance and link to a student's secondary educational experience.

Major responsibilities of the Advisory Board:

- Organizational leadership and advisement
- Organization of the advisory board, officers and committees
- Input into policies and procedures
- Input into program planning and evaluation
- Review of organizational and programmatic reports
- Promotion of the program
- Fundraising and outreach

*Members of the board share these responsibilities while acting in the interest of the C² Pipeline Program. Each member is expected to make recommendations based on his or her experience and background.

Meetings and time commitment:

- The advisory board meets three times during the program year.
- Convenes for special projects and fundraisers.

Expectations of board members:

- Attend and participate in meetings on a regular basis, and special events as able.
- Be alert to community concerns that can be addressed by the C² Pipeline Program's mission, objectives and programs.
- Help communicate and promote the C² Pipeline Program's mission and programs to the community.
- Become familiar with the C² Pipeline Program's financial/resource needs.
- Understand the policies and procedures of the C² Pipeline Program.
- Assist in leveraging resources for the C² Pipeline Program.

C² Pipeline Steering Committee

Purpose: The Steering Committee includes management representatives from the key organizations involved in the project, and any other key stakeholder groups that have special interest in the outcome of the project. Members act individually and collectively as a vocal and visible project champion throughout their representative organizations; help resolve issues and policy decisions, and provide direction and guidance to the project. The steering committee is involved in providing resources, assist in securing funding, and act as liaisons to their organization.

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Major responsibilities of the Steering Committee:

- Input and creation of project scope
- Input into policies and procedures
- Helps manage project operational and political issues and risks
- Review of organizational and programmatic reports
- Communicate priorities and focus to his/her organization
- Promotion of the program
- Fundraising and outreach
- Summer and Enrichment Program Development

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Meetings and time commitment:

- The steering committee meets five times a year.
- Convenes for special projects and fundraisers.

Expectations of committee members:

- Attend and participate in meetings on a regular basis, and special events as able.
- Be alert to community concerns that can be addressed by the C² Pipeline Program's mission, objectives and programs.
- Help communicate and promote the C² Pipeline Program's mission and programs to the community.
- Become familiar with the C² Pipeline Program's financial/resource needs.
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C² Pipeline Principals Roundtable

Purpose: Consists of the school principals and is used to sit down to discuss issues, share opinions, strategies, tactics, creation, maintenance, outcomes assessment, or just to brainstorm. It is also an opportunity to network.

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Major responsibilities of the Round Table:

- To meet other innovators
 - Encouragement - "I am not alone." "Here I am understood."
 - Confidence - "I'm not so crazy after all."
 - Relationship - Develop on-going friendships
- To advance the diffusion of innovation in a given topic area
 - Sharing knowledge, lessons learned, and experiences
 - Sorting out the big picture. How does it all fit? Where are we going?
 - Synergy of new ideas, new perspectives, and new dreams
- To facilitate collaboration
 - Explore opportunities for teaming up to accomplish common goals
 - "Network" - Learn who knows what and who is doing what

Meetings and time commitment:

- The Roundtable meets quarterly (August, November, February and May).
- Convenes for special projects and fundraisers.

Expectations of committee members:

- Attend and participate in meetings on a regular basis, and special events as able.
- Be alert to community concerns that can be addressed by the C² Pipeline Program's mission, objectives and programs.
- Help communicate and promote the C² Pipeline Program's mission and programs to the community.
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