



MINUTES OF MEETING

Date and time: **April 12, 2017 – 11 am – 1 pm**

Location: **WSU College of Nursing, Room 119**

Participants: D. Neal, T. Leake, S. Friedli, M. Clark, K. Piotrowski, G. Shields, L. Brown, E. Tendsall, A. Leonis, J. Bradfield, V. Bieland, R. Christenson, J. Weertz

IPE Curriculum Meeting

Summary of discussions and detailed decisions

The meeting started at: 9:00 a.m.

REPORTS

- **Teacher Program** – Will not be held this year for IPE.
- **No decisions to note**

OLD BUSINESS

- None
- **No decisions to note**

NEW BUSINESS

- **Dates** – IPE will begin Monday, July 24, 2017 and finish on Thursday, August 3, 2017. Students will check in on Monday morning and have a thorough orientation before going to tracks in the afternoon.
- **Gala** – Mark your calendars! Thursday, August 3, 2017 at Pharmacy & Health Sciences
- **Housing** – We will be meeting with Towers in the next week or so. Hopefully all students can be on the same floor as they were last year. If anyone wants to join the students for a meal during IPE, let Don know.
- **Programming** – University of Detroit School of Dentistry has been added, so IPE groups will be groups of 6 students per team. We will be bussing students to U of D for track classes along with medicine and Pharmacy students. The theme will be diabetes again – so far we have not had any duplicate projects.

- **School of Business** – The top 5 IPE teams will be invited to the SOB to work on their projects throughout the year. The School of Business will offer a dual enrollment 3 credit course free of charge for those students. They will meet twice on campus and the other classes will be online as students have transportation issues. The cost of this DE course is approximately \$1300. Any student may enroll in the class, but if they are not a member of one of the top 5 teams, they will have to pay for the course.
- **Promotional Videos** – Went out to our schools and are on our website. There is one for each track and one for the whole program.
- **Draft Brochure** – Font to be changed. Please send Don 3 bullet points to be added to the brochure.
- **Application & Process** – The application is in the attached packet. Students will apply via their chosen track this year. They will create a personal essay and an essay for the chosen track to be uploaded along with their transcripts and test scores. There is a fee scale this year for IPE, the cost is approximately \$1700 per student. Let Don know if anyone you know applies and he will adjust the fee.
- **Student Forms/Needs** – Students will fill out the Summer Health Form, the Parent Consent &* Release form, Personal Property statement, Blood Sugar testing & exposure to blood form, Assumption of Risk, and the Indoor Challenge Course form. If there are any other forms needed or any type of restrictions that should be put in print, let Don know.
- **Daily Schedule:–**
 - Monday – 7/24 - students will begin check-in at 7 am. They will then go to orientation where they will learn about an IPE team, the rules and expectations, complete icebreakers, and do team building activities. This will eliminate one of the Academic Success sessions. After lunch, they will report to their tracks. Tracks will be from 2 pm until 4 pm this year to accommodate transportation time. Times can be adjusted as needed for field trips. Admissions will also present on this day. Groups will meet their IPE teams in the evening and go on a scavenger hunt.
 - Tuesday – 7/25 – The morning Academic Success Session will be from 9 am until noon. Lunch from noon until 1:30 pm. Transition to tracks from 1:30 until 2 pm. Tracks will be from 2 pm until 4 pm. This schedule will repeat daily for Monday through Friday of the first week and Monday through Wednesday of the second week. In the evening for this day, the students will do the Rock/Rope Climbing Challenge and afterward have a game night.
 - Wednesday – 7/26 – In the evening, open court and possibly an art activity.
 - Thursday – 7/27 – Open Mic Night
 - Friday – 7/28 – The Midtown bus tour had mixed reviews but we may still do this activity. We will also consider the following options: Detroit Historical Museum (1967 Riots www.detroit1967.org), Eastern Market, Belle Isle, a bike tour. Any other suggestions, let Don know.
 - Saturday – 7/29 – Volunteer work in the morning (if you know of any organizations that could use us, let Don know). Family night in the evening – we will invite

parents to eat at Towers with their student, see their dorm room and have tables with WSU information. At 8 pm, the students will have IPE team meeting time.

- Sunday – 7/30 – Laundry and/or worship in the morning. Gary Shields will present in the afternoon. The evening activity is TBD.
- Monday – 7/31 – IPE Meeting time
- Tuesday – 8/1 – Student panel in the morning. IPE Meeting time and practice presentation time
- Wednesday – 8/2 – Evening activity TBD
- Thursday – 8/3 – Pack up and travel to Pharmacy in morning. Seniors apply to WSU. Set up for presentations. GALA Night! 3:30 pm until 7 pm. Award presented between 7 and 8 pm. For the presentation of the coat and pins, can all tracks have their Dean present at the most from 6-8 pm?

- **Budgets** - \$5,000 for each track for any fees or supplies. Don needs an account number and a short paragraph of need. This must be processed off of the business officer's desk by June 30 or it cannot be paid.
- **Field Trips/Transportation** – Look at the schedule and let Tansi know so that she can schedule transportation. If there need to be changes to the topics for any day on the attached schedule, send them to Don. If there is anything that you want filmed, please note it on the schedule and send it to Don. Don will be sending out updated schedules as changes are made.
- **Pin** - Tis year's pin is Engineering
- **Needs** – If you know of anyone who may want to be a judge, there is no need for a medical background. Let Don know.
- **Mentors** – They help to keep the teams on task and on schedule. They are also a sounding board for ideas and the guiding force for the team. Mentors usually meet with their teams for about 10 hours (total) during IPE meeting times. Mentors can be a few people from a department – HR had enough volunteers to mentor 2 teams last year.
- **Locations/Space** – Any changes or needs, let Don know so that it can go on the schedule.
- **Recognition** – If you want to recognize any faculty or staff, let Don know.
- **Brief Description Paragraph** – Attachment 7 – Please update and also give 2 -3 bullet points for the brochure to Don as soon a possible.
- **Library** – Would like to make sure that they make a connection so that students use the resources at the library. This could possibly be a presentation during one of the evening TBD times.

- **None to note**

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KUDO's / POINTS OF PRIDE

- None

- **None to Note**

PARTNER NEWS / UPDATES

- None

- **None to note**

UPCOMING EVENTS

- Soon to be announced!

None to Note

The meeting ended at: 1:00 p.m.

Minutes compiled by: S. Friedli