



WAYNE STATE UNIVERSITY

# C2 Pipeline Program Check Request/Payable Request Form

2019/20 Program Year

Requester Name  Phone

Date  Amount:   Purchase Order

Check Request Date Needed if Check Request   Pro-Card Purchase  Pre-Pay Check  In Direct (146013)

Staff Reimbursement  IRB   Wayne Buy Purchase  Travel Wayne  General Acct (22184)

Name

Address:

City  State  Zip

Attention

Reference/Order/Confirmation/Invoice #

Index # 370508 (J) Amount  Account  Site/Program   Multiple  
Ecorse, Oak Park, Eastpointe, DCP

Index #370509 (K) Amount  Account  Site/Program   Multiple  
Centerline, Fitzgerald, Lincoln, Warren Woods Tower, River Rouge

Index #370510 (L-1) Amount  Account  Site/Program   Multiple  
University, MI Collegiate, Durant, Waterford Mott, Southfield A&T

Index #370511 (L-2) Amount  Account  Site/Program   Multiple  
PAE, South Lake, Clintondale, Frontier International, Warren Mott

Index #370512 (L-3) Amount  Account  Site/Program   Multiple  
Denby, King, Pershing, Cody, Marygrove

Detailed Description Including Splits and Amounts

Person Submitting  Date

Supervisor Signature  Date   Approved  Denied

PI/Project Director  Date   Approved  Denied

Comments

Supporting Documentation such as Invoices, Expense Reports, Lesson Plans, or Contracts must be attached to this request. If shipment is already received, then packing slip must be attached. Be sure to sign invoice pages. If this is for a contract, then ensure that the contractor (if applicable) has a W-9 on file.