**MINUTES OF MEETING**

Date:

Location:

Participants:

Staff:

**GRANTEE YOUTH COUNCIL MEETING**

**Summary of discussions and detailed decisions**

The meeting started at

|  |
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| **Agenda** |
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| **Topic 1**      **Topic 2**       **Topic 3**      **Topic 4**       **Topic 5**       **Topic 6** |

|  |  |  |
| --- | --- | --- |
| **Action Items** | **Person Responsible** | **Deadline** |
|  |  |  |

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| --- |
| **ADJOURN** |
| Next Meeting: |

The meeting ended at

Minutes compiled by